



AUSTRALIAN KARTING ASSOCIATION

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*President – Mr. Tom Keneally, Senior Vice President – Mr. John McCleverty, Jun Vice President – Mr. Steven Pattel,
Treasurer – Mr. Dennis Neagle.*

Management Committee Meeting

Wednesday 02 May, 2012

Telephone Hook-up

Attendance:

President Tom Keneally - Vice President – John McCleverty - J/Vice President – Steve Pattel

Qld Licence Officer – Kym Coomber Admin - Ralph van Doorn

Apologies – Treasurer Dennis Neagle

Meeting was opened at 17.53

President welcomed all to the meeting

1.5.2012

Licensing Renewals/ New Licences notifications

Update templates issued to drivers for renewals and new licenses to include a cut out notice to insert into the licence card pouch to verify their licence expiry and grading. Clubs to be advised that any override of the system by club access persons will be considered a security breach and violation of the regulations

Action – Licence Officer and Admin

2.5.2012

Notification of Outstanding items by clubs

Admin to prepare document requesting what outstanding items submitted by clubs have not been attended to or they are waiting to be attended to so that any outstanding items can be attended to to bring these items up to date.

Action – Admin

Licensing officer left the meeting

3.5.2012

Financial Statements and reporting

Treasurer to ensure end of month statements are issued to the clubs through the state office within 7 days of the close of the month .Profit /Loss and Balance, receivables to be distributed in accordance with council direction if not sooner.

Action – Treasurer

4.5.2012

SR's

CIK

Permit

Contact National office regarding SR for CIK as competitors are requiring to pre enter as the race meeting cannot be accepted in the CMS system without the SR having been processed.

Action- Admin to contact National Office

5.5.2012

Whitsunday SR's

Action - Stave Pattel to finalize SR for Whitsunday, CMS reader to be obtained from National for Whitsunday

6.5.2012

Laptop and Decoder for Emerald

The spare from Fraser be sent to Emerald together with details on how to download the CMS program

Action – Admin

7.5.2012

Face to face Management meeting

Planning to be arranged for a face to face meeting, JVP to provide date convenient if not ASAP.

Action – JVP

8.5.2012

Change of Race Date – Ipswich

Follow up with Ipswich and check confirmation with any clash club

Action – Admin

9.2.2012

Post Office Box change – to be arranged and details circulated

Action – Admin.

10.5.2012

Management and circulation of correspondence

All correspondence traffic is to come through the state office central source for distribution, timely responses are required to such requests.

Action – All

11.5.2012

Discussion for Admin remuneration

12.5.2012

Discussion re Pro Tour Technical infringement – possible appeal application by AKAQ

Action – Vice Pres follow up .obtain report from Tech Inspector at event.

Meeting Closed 18.56.