



Management Meeting Minutes – 30th Jan 2016

| Item | Details |
|--------------------------|--|
| <i>Meeting commenced</i> | 9:00am |
| <i>Meeting completed</i> | 11:15pm |
| <i>Attendees</i> | Brett Aird, Shane Thirlwall, Annette English & Rob Ainge |
| <i>Apologies</i> | None |
| <i>Minute Taker</i> | Rob Ainge |

1. Bank accounts
 - Having 3 accounts is very messy, we need to streamline. Westpac is the preferred option due to number and location of branches – Annette to assess interest rates and charges and work out who has the best options moving forward.

2. Replacement for OmniJoin
 - OmniJoin have withdrawn services from Australia and given us a prorata refund. We are going to trial GoToMeeting for video conferencing. Pricing \$59/month with free phone-in option for up to 100 users for those with internet issues (single charge to KQ for this option @ 15 cents/minute). Annette and Rob have both used GoTo Meeting before and have been happy with them.

3. Projector, printer – new box/container?
 - Rob to look for one flight container to fit projector, paper, printer and spare cartridge to take to meetings.

4. Next SKC meeting - will it be in Brisbane?
 - TBA. Townsville also strong possibility – Shane to look at costing (flights/conference room/catering/accommodation) for other regional options.

5. Filling the Jnr VP role
 - Rob to send an email to Errol Davidson, ask if still interested and get 2 club nominations. Check if Warren Baker has 2 club's nominations.
6. Emerald State Cup request
 - Rob to reply to Shane Nixon, Emerald to send in a full proposal – classes, dates, program etc – for vote at next SKC
7. Officials Training: Lachie Lawrence enquired if it is possible to add some of the SEK specific training to the officials training package. His point was that they have several of their competitors trained for Sprint Karts and are often helping out at race days and would like to think Sprint Kart Officials would be able to return the favour. Discuss proposed hierarchy of trainers and structure in QLD.
 - The Training Weekend is set for 19th/20th March in Brisbane.
 - Lachie to present a training package to Mark Hogan for consideration/inclusion.
 - Clubs will be asked to provide 1 person per club for officials training – this person will become the official club trainer.
 - Clubs will be expected to have completed one training session for their officials by 30th June 2016.
 - After this there will be NO MORE extensions for officials who have not done a school.
 - Expressions of interest for CMS training – KQ will offer a one-off CMS training session on the same weekend as the Training weekend. Nick to host if we have enough interest.
 - Shane put forward the suggestion of having one/two main person/s per zone (reporting to Mark Hogan) to look after each zone. These people could eventually progress to the role of State Officials Coordinator.
 - Brett to find out what it would cost for us to send more QLD officials to CAMS' train the trainer.
 - Clubs need to start documenting CMS issues every meeting as they happen so that we can collate them and get the issues fixed.
8. 2017 Calendar.
 - For 2017 we will lock in the dates in order of the Hierarchy of Events. I.E. State Championship locked in first, then zonal series rounds then club traditional days/weekends. Clubs will then be able to fill up the rest of the calendar with their club/championship meetings.
 - Discussed State Cup, possible integration of Zonal Series with a State Cup?
9. Ipswich KA3 Junior age concern. 2016 Rule book class rules state that eligibility to race KA3 is now in year of 12th birthday with C grade licence. This is too young and C grade is not enough experience.
 - Rob discussed with Mark Hogan initially who clarified with Mark Horsley that it is correct. Rob then discussed with Kelvin O'Reilly– nothing can be done immediately as it is in the rule book, but it will be raised at a national executive meeting.
 - **Update: Rule book was incorrect and is being amended to show Year of 13th Birthday and minimum B grade license as per 2015**
10. State Regulations
 - Rob has been working with Michael Masi, State Regs are very close to completion and presentation to SKC for voting. Still working on getting Sportsman approved for 2016 despite previous knockback by KA.
 - If unsuccessful with Sportsman, the weights for the alternative Single Weight Combined classes need to be determined. Suggestions:
 - KQ Consolidated Classes are for under subscribed classes only.
 - KQ Consolidated Light 153kg

- KQ Consolidated Heavy 173kg
- KQ Consolidated Super Heavy 193kg
- KQ TaG 125 Consolidated 170kg
- Can these weights be reviewed in 3 months? Rob to check.

11. 2017 State Championship Hosts

- Mackay announced for 2017 R1
- R2 host to be determined

12. Outstanding race day payments

- As per policy KQP-008 race permits will not be approved for clubs with outstanding amounts over 2 events old. One club has been informed that this policy has now come in to effect.

13. TDF loan application and contract

- We have had some verbal (free) solicitor's advice that we need to provide some guidelines as a basis for the formal agreements. We will provide a copy of the Toowoomba agreement and have it reviewed for future agreements. Shane to create an application form.

14. Executive's long and short term goals

- Shane is progressing with his junior development training. Toowoomba will be first track to start and trial with Cadet-Junior D & C grade drivers only.
- Annette continuing to work on streamlining the bank accounts and following up on outstanding debts.
- Brett State Regulations almost completed, continuing to develop the relationship between KQ and KA, this is improving. Working on State Championships and profile. Discussions with suppliers ongoing with some sponsorship wins including KQ bow flags, bunting and marquees.
- Rob wants to expand the newsletter to include all licenced drivers as many clubs are not passing on important information. Started on the CMS clean-up with clubs requested to provide up to date contact details, many old email addresses removed and access levels for old club executives removed.
- Rob to send updated outlook contacts to Annette
- Important updates to go on the webpage and the QLD Facebook page.

15. John McCleverty's open letter

- Some of the biggest issues raised in the letter are
 - transparency about decisions from KA down
 - real concerns that the board are not being given the correct information from below
 - The board needs to hear and acknowledge the States and their contributions/concerns
 - The states need to talk together more and work out what is working and what is not.
- Potential for a video conference amongst the states for a transparent meeting of what is working and what is not in each state and how we can make it better. QLD can drive this using our GoTo Meeting facilities. Brett to work on setting up a meeting. Invite Kelvin? The meeting will be solutions driven - not a whinge fest.

16. Young Athletes Travel Subsidy. <https://www.qld.gov.au/youth/sport-recreation-leisure/young-athletes-travel-subsidy/>

- Rob to register our state and national events

17. CQ Suppregs

- Reviewed and discussed, sent to Mark and Norm for approval.

18. Website - Rob or Brett to put up flyers

- Rob & Brett to share this as required

19. Mark Hogan double duties at Warwick Pro Tour – QLD to pay?

- No it is not KQ's responsibility to pay for stewards. The training budget has been set to train the entire state so we are unable to fund individuals. We do not get any return whatsoever from the ProTour that otherwise might offset the cost. Maureen Capri is able to asses any upgrades that need to be done. The training weekend in March will provide opportunities for officials to be accredited.

20. Fine for late Suppregs

- Rob to send an email out to all clubs to advise them that they will be fined \$50 if their sup regs are not in at 14 days out. Attach policy and advise that it was voted on by their delegates.

21. Come & Try karts

- To be discussed at SKC meeting with recommendation to sell the karts and accessories as they are out of date, in generally poor condition and do not portray a good look for potential new karters.
 - One of the senior karts has recently been used for racing and has tyre marks and battle scars on the pods.
- The trailer could be offered to be returned to Brisbane Kart Club or sold.
- Shane to get prices to get everything up to scratch.