



Management Meeting Minutes – 12th November, 2015

Item	Details
<i>Meeting commenced</i>	7:30pm
<i>Meeting completed</i>	8:52pm
<i>Attendees</i>	Brett Aird, Shane Thirlwall, Annette English & Rob Ainge
<i>Apologies</i>	None
<i>Minute Taker</i>	Rob Ainge

1. Banking update, adding and removing signatories.
 Previous exec have been removed as signatories from banking,
 New exec being added at Bankwest, Suncorp and BOQ.

2. Office of Fair Trading paper work following the AGM
 To be uploaded online

3. Tribunals
 2 tribunals coming up, general policies and procedures discussed, areas for improving transparency and communication noted.

4. Executive goals for 2016.
 Each exec member to put through an action plan (with dates) for short and long term goals – by Friday 20th.

5. Face to face executive meeting.

Flights are on special at the moment Shane exploring options, currently \$209 one way from Mt Isa to Bris. Different locations have been investigated – Brisbane and Townsville most cost effective depending on flight specials. Face to face exec meeting will be set for a weekend in Jan 2016.

6. Set calendar for fortnightly executive meetings plus discuss frequency for involvement by SOC, Tech and Clubs

Trial fortnightly Thurs 7pm for exec, with regular involvement by extended team as required. Ask Mark Hogan and Norm Trost to participate in next meeting 26/11.

Send an invitation to clubs. Starting December, if they have any issues they would like to discuss or raise they could join our video conferences for the first 15 minutes or so.

7. Licence Review applications

These are reviewed by Mark Horsley, Lee Hanatschek and Troy Hunt at the end of each month. The person applying should get a letter of support from their club before sending in the paperwork, otherwise they may be asked to go back and get one. Expecting a number of reviews after the 2016 rules come out.

8. Discuss KQ procedures and compliance with these by all parties ongoing.

i) General

Send email out to all clubs with race meeting sup regs policy attached – starting Jan 1 clubs will be fined \$50 if sup regs are sent in less than 14 days before the event date. Note that club delegates agreed to this and the policy was accepted at SKC meeting on 22/02/2015.

Exec will continue to work to stay within policies as expected.

ii) Junior sprockets program

Brett spoke to Lee and Kelvin - the trial had 70 participants overall and retained nearly half who joined clubs and got licences. Budget has been approved for planning and budgeting for 2016 and will hopefully have 3 weekends in QLD which may include V8 supercar drivers. The JC senior and junior drivers on track at the Ipswich event was discussed.

KA have committed to keeping us more in the loop in the future.

iii) Random inspections/observations of club Race meetings.

There has been feedback that some clubs will make sure everything is ok when they know external officials are coming but then can be slack on regular club meets. Eg smoking in pits, thongs in pits etc. Reminder to all clubs to follow the proper safety rules at all times.

9. Junior Vice President role

Brett to explore options and check the constitution to ensure we follow the correct procedure.

10. CPR Group Club Tags <http://www.cprgroup.com.au/clubtags>

Rob to get more info on the benefits of programs/services supplied by groups like CPR and how all clubs can access the services. There are a couple of other similar companies/associations out there - could be good for all QLD clubs.

11. New card printer

The old one has a damaged printer head and needs replacing. Printer is now apparently obsolete – cost of part alone is around \$800 depending on supplier. Rob to get quote and availability for new printer.

Also get lease quote to compare - is it possible to get a package with 2 laptops, inkjet printer etc?

12. Calendar

Rule book has taken longer than expected which has held up the calendar. Clubs may be allowed to race on SKC meeting or Officials training weekends, however they must commit in writing to send representatives to the meetings/training. If they renege they miss out on the officials training.

Other

Track inspectors to set up a roster for their track visits and stick to it where possible, that way both clubs and inspectors will have a clear view of what's coming up. Brett to send Shane and Tom some more info re the track design requirements. Invite to next executive meeting to discuss.